



Department  
for Environment  
Food & Rural Affairs

Countryside  
Stewardship  
Environmental  
Stewardship

## Farm Visit Declaration Form

### Section A: Agreement Holder Details

Business Name

SBI Number:

Scheme Type

Agreement Reference

**Declaration:** I confirm that the visit was free of charge and was more than 2 hours in length. I confirm that the school has been provided with a risk assessment prior to this visit.

Signature

### Section B: Visit Details

Name of school/organisation:

Group Leader Name:

Date of visit:

**Declaration:** I confirm that the visit was free of charge and was more than 2 hours in length. I confirm that the school has been provided with a risk assessment prior to this visit.

Signature

## Section C: Feedback

Please include any feedback you would like to give the farmer below:

### Completing this form

This form should be completed by the agreement holder (Section A) and the leader of the visiting group (Section B). All signatures should be original and in black ink. A copy of this form should be retained by the agreement holder for their records.

Please provide all required information as fully as possible.

Please complete one form per visit. A single visit is any number of classes/groups (of 4 or more) on farm at the same time. Further copies of this form are available from [www.gov.uk/government/publications/countryside-stewardship-farm-visit-evaluation](https://www.gov.uk/government/publications/countryside-stewardship-farm-visit-evaluation)

Visits must meet the requirements of the agreement to be eligible for payment. For information on the requirements and prohibited activities, please visit:

- <https://www.gov.uk/countryside-stewardship-grants/educational-access-ed1> for Countryside Stewardship
- <https://www.gov.uk/guidance/environmental-stewardship-educational-access-visits-on-your-land> for Environmental Stewardship

Send the completed form to the Rural Payments Agency, along with your claim form, by:

- scanning and attaching it in an email to [ruralpayments@defra.gov.uk](mailto:ruralpayments@defra.gov.uk). Use the subject heading 'Educational Access Claim Evidence'.
- posting the completed annex to the address: Rural Payments Agency, PO Box 324, Worksop, S95 1DF. Consider getting proof of postage.

Please include your/your client's Single Business Identifier (SBI) and agreement number in anything you send to us.

For information on how we handle personal data go to <https://www.gov.uk/government/organisations/rural-payments-agency/about/personal-information-charter>